***EDUCATION***

**Indian Hills Community College, Ottumwa, IA**

Associate of Applied Science in Computer Software Development

Graduate May 2024

**Ottumwa High School Ottumwa, IA**

Diploma, General Studies

Graduated May 2022

***SKILLS & ABILITIES***

Visual Studio SQL Oracle APEX

Java GitHub Junit Microfocus Cobol

Junit Python JavaScript C#

SQL Server CSS HTML5 IntelliJ

***EXPERIENCE***

**Culvers**   **June 2019 – July 2022** *Assistant Manager*  June 2020 – July 2022

* Managed daily operations such as delegating tasks, shift scheduling and leading kitchen services
* Took initiative to find extra tasks when scheduled duties were completed
* Communicated clearly and positively with fellow coworkers
* Resolved complaints promptly and professionally
* Assisted management with inventory control and stock ordering

*Shift leader* Dec. 2019 – June 2022

* Collaborated closely with managers to help determine staffing and restaurant needs
* Overlooked crew members and ensured that the days tasks and services were completed to the best of our ability
* Provided customers with high quality service to ensure customer satisfaction
* Maintained a clean, organized inventory and work environment
* Engaged in customer relationship building

*Crew Team Member*  June 2019 – Dec. 2019

* Gained experience working with POS systems and cash registers
* Effectively interacted with my fellow crew members in order to ensure a smooth and efficient work environment
* Followed procedures and guidelines for safe food preparation and assembly

***References***

Daniel Terrian, Dean of Career and Technical Education

Indian Hills Community College

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